

**BOARD OF TRUSTEES  
PIERCE COUNTY LIBRARY SYSTEM  
REGULAR MEETING, APRIL 9, 2008**

**CALL TO ORDER**

Chair Allen Rose called to order the regular meeting of the Pierce County Rural Library District Board of Trustees on April 9, 2008, 3:34 pm. Board members present were Paul Chasco, J.J. McCament and Budd Wagner. Eugene Matsusaka arrived later.

**PUBLIC COMMENT**

There was no public comment.

**CONSENT AGENDA**

1. Minutes of the March 12, 2008 Regular Meeting of the Board of Trustees
2. March 2008 Payroll, Benefits and Vouchers in the total amount of \$2,197,776.12
  - a. Payroll Warrants 2659 - 2665 dated 03/06/08 – 03/24/08 in the amount of \$921.79
  - b. Payroll Disbursement Voucher dated 03/06/08 in the amount of \$565,041.67
  - c. Payroll Disbursement Voucher dated 03/21/08 in the amount of \$518,365.72
  - d. Accounts Payable Warrants: 602063 - 602453 dated 03/04/08 – 03/28/08 in the amount of \$1,113,446.94
3. Resolution 2008-02: Declare Furnishings and Equipment Surplus to Public Needs

Ms. McCament moved for approval of the consent agenda. Mr. Chasco seconded the motion and it was approved.

**BOARD MEMBER REPORTS**

**J.J. McCament:** On behalf of the Board of Trustees, Ms. McCament presented Larry McCarty with a flower bouquet and thanked him for his 12 years of service as Facilities Manager for the Pierce County Library System. The Board wished him well in his new position as Deputy Assistant Director for Capital Campus Buildings and Grounds with the State of Washington.

**OFFICER REPORTS**

**American Library Association Conference:** Neel Parikh invited Board members to attend the upcoming Annual American Library Association conference in June. The conference is being held in Anaheim, California.

**Donation:** Lynne Hoffman reported that the Puyallup Tribe of Indians had donated \$10,000 in support of Explorer, the kids bookmobile.

**55+ Project:** Ms. Parikh distributed a flyer on the upcoming “Staying Connected @ 55” community summit. This free event features speaker and author Joe Piscatella and offers two learning sessions on topics of interest to mature adults. Cindy Bonaro received grant funding for the summit from the Washington State Library and the Institute of Museum and Library Services.

**Legislation:** Mr. Wagner suggested that Ms. Parikh send letters of thanks to legislators who supported legislation favorable to libraries.

**Our Own Words:** Ms. McCament noted that she had received a summary of youth who had entered the Our Own Words poetry/short story writing contest. She asked why there were so few entries from the Parkland area. Judy Nelson reported that that the schools in the region encourage participation and Franklin Pierce students are always heavily involved in the contest. Locations are based on mailing addresses which say Tacoma, even though their homes are in the Parkland area.

## UNFINISHED BUSINESS

**1. Tacoma Public Library Reciprocal Borrowing: Report:** Ms. Parikh and Susan Odencrantz, Director, Tacoma Public Library, met recently to discuss specific proposal issues. Tacoma Public Library seems to be concerned about return of materials to the wrong library system. Ms. Parikh stated that if the agreement is put in place, the traffic on downloadable materials and subscription databases, and Live Homework Help service will be closely monitored to gauge the impact of the agreement. The Board of Tacoma Public Library will be considering the agreement at its next meeting and if approved by both Boards, reciprocal borrowing will begin on June 1, 2008.

**2. City of Fife - Update:** Ms. Parikh reported on two productive meetings with Steve Worthington, City Manager of Fife. She and Mr. Worthington toured portions of the city, discussed future city and housing development and locations of interest for a temporary or permanent library facility. They also discussed timing of library services and shared perspectives about funding options. On March 21<sup>st</sup>, Mr. Worthington toured the library's Processing and Administrative Center. He was impressed by the breadth of services and the extensive capacity and infrastructure of the library system.

Ms. McCament asked if the City of DuPont were still interested in the library moving to the area designated for a community center. Ms. Parikh said it was her impression that it was still the city's wish, however the library is not prepared to move at this time. PCLS will soon undertake a capital facilities planning process and the question of DuPont branch location will be studied as part of that plan.

### **3. University Place Library Project:**

*Project Update:* Mr. McCarty reported that the project design team is working on the final steps to complete the Design Development phase of the project and it will be presented to the Board in May. Due to delays on the decision on the HVAC system, all of the mechanical design work will not be finished by the time of the Board presentation. Discussions continue on signage and interior space allocations. The LEED portion of the project is also moving forward.

Ms. Parikh distributed a news article reporting that although three developers were being considered, two had withdrawn from the process. If the third developer is not acceptable, the city will sell parcels for individual development. A decision by the city is expected in three months. It will not affect construction of the library building.

*New Agreement:* Attorney William Holt appeared before the Board to discuss the amended and restated new library development agreement between the library system and the City of University Place. He detailed specific changes that differ from the amended agreement recently sent to the Board. The changes are shown below.

Section 2.4: Expansion space: The deed to the expansion space will be titled to the library after the branch is open. The library will lease the space to the city for a nominal fee for 10 years. Purchase price is set at no less than \$1 million and no more than \$1.2 million, with annual payments of between \$100,000 and \$120,000.

Section 6.2: Elevator and Book Drop on Drexler Ave: The building is on Lot 9, but the elevator and book drop is on Lot 10. The city will issue a permanent easement or adjust the lot line so that the library will have a right to use the elevator and location of the book drop.

Section 6.3.1: Internal Improvements: (e) The ceiling must be 17.5 feet from the raised floor. (f) Parking – refers to 80 total parking stalls on the garage top floor and next floor down if 80 aren't available on top. The library is proposing 4 short-term parking spots.

Section 6.4: Architectural panel: The section ensures that the building is designed collaboratively to ensure library has a strong say in the design. If there is disagreement, there is an arbitration process conducted by a third-party architect who is not involved in the project.

Article 7, Timing: The deadline for substantial completion is January 1, 2010, subject to an extension of no more than three months (making the outside March 2010). Deadlines have been set for developing final plans and approval.

7.1.5: If substantial completion must be extended past March 2010, a \$5,000 per week fee will be levied.

Article 8: Condominium Documents: The provision requires condominium documents before building is completed and also requires joint discussions on condominium issues and an active role in management of the condominium.

Atrium Operating Agreement: The library is concerned about managing the atrium, so would like an atrium operating agreement developed before the building is opened.

Section 7.4: We have said we get to have a voice on who the contractor will be; city said no that the city has a voice about the specifications and bid documents. The library agreed to that condition.

Ms. Parikh reported that Bob Jean has asked that the Board authorize Neel Parikh to sign the agreement before May 14<sup>th</sup> so that the city can meet bidding timelines. Mr. Holt said that the contract is 98% resolved. There may be minor adjustments, but there are no substantive changes expected.

In questions related to the completion date, it was noted that the previous agreement listed September 30, 2009 as the substantial completion date, but now that date has moved to January 2010.

Ms. McCament moved to authorize Neel Parikh to sign the Amended and Restated New Library Development Agreement between Pierce County Rural Library District and City of University Place when issues are resolved in substantially the manner in which they've been presented this date. Mr. Wagner seconded the motion and it passed.

*Capital Campaign:* Lynne Hoffman reported that the campaign continues to move forward. A presentation was made to the steering committee about interior spaces and services to be offered. Mr. Matsusaka has agreed to serve on the steering committee. Beverly McCougny and Al Sullivan are also new committee members.

**4. Pierce County READS: Update:** Mary Getchell reported that the Pierce County READS program is going strong. On April 1, tickets were available for the author event. The goal was to have 800 people attend the event. As of this date, 1,786 tickets have been reserved. The author's books and audio books have been checked out over 6,000 times. Partners are already talking about plans for next year. Ms. Parikh showed the Board a signed proclamation by Pierce County Council, proclaiming April 26, 2008 as "Pierce County READS Day" in Pierce County. David Zeeck, of The News Tribune, will introduce author Alexander McCall Smith at the author event.

## NEW BUSINESS

**1. University Place Library: Approval of Naming Opportunities:** The Board reviewed the list of donor naming opportunities for the new University Place library. The amounts relate to the size or prominence of an area.

Ms. McCament moved to approve the naming opportunities locations presented to the Board this date. Ms. Wagner seconded the motion and it passed.

## ANNOUNCEMENTS

Mr. Chasco asked how Ms. Parikh felt about remaining in the temporary space for 2 more years. Although the current location is not ideal, Ms. Parikh and Ms. Lomax expressed concern about disruption of services if the library were to move again before the new facility is completed. Mr. Chasco noted that he is not pleased with the ongoing saga and that the timeline has been extended again. He stated firmly that he will not look kindly at any further time extensions.

Mr. Chasco also asked if the library had any relationship with the City of Fircrest. Ms. Parikh briefly spoke to the library's history with Fircrest. Fircrest was reimbursing its residents for the cost of a library card and the Board felt it wasn't fair to PCLS tax payers, so adopted a policy that residents who live in cities that do not support libraries would be barred from purchasing non-resident cards. Fircrest city administrators have chosen not to take the annexation issue to its voters. Ms. Parikh will approach the city to see if there is interest in annexation.

## ADJOURNMENT

The meeting was adjourned at 5:35 pm on motion by Mr. Wagner, seconded by Mr. Chasco.

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Secretary

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Chair