

**BOARD OF TRUSTEES
PIERCE COUNTY LIBRARY SYSTEM
REGULAR MEETING, FEBRUARY 11, 2009**

CALL TO ORDER

Chair Paul Chasco called to order the regular meeting of the Pierce County Rural Library District Board of Trustees on February 11, 2009, 3:31 pm. Board members present were Eugene Matsusaka, J.J. McCament, Allen Rose and Budd Wagner.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

1. Minutes of the January 14, 2009 Regular Meeting of the Board of Trustees
2. January 2009 Payroll, Benefits and Vouchers in the total amount of \$2,491,666.82
 - a. Payroll Warrants 2767 - 2772 dated 01/01/09 – 01/31/09 in the amount of \$5,903.38
 - b. Payroll Disbursement Voucher dated 01/06/09 in the amount of \$573,341.96
 - c. Payroll Disbursement Voucher dated 01/21/09 in the amount of \$581,868.70
 - d. Accounts Payable Warrants: 605767 - 606095 dated 01/01/09 – 01/31/09 in the amount of \$2,491,666.82
3. Resolution 2009-01, Declare Furnishings and Equipment Surplus to Public Service Needs

Ms. McCament moved for approval of the consent agenda. Mr. Wagner seconded the motion and it was passed.

BOARD MEMBER REPORTS

Budd Wagner: Mr. Wagner wished to commend staff for their work on the Community Leader Advisory Group meeting in Gig Harbor on February 20th. He reported it was well attended and that participants were engaged in the process. Ms. McCament reported that she had attended the Community Leader Advisory Group meeting at Parkland/Spanaway Library and it was excellent as well, although not as well attended as she had hoped.

OFFICER REPORTS

Library Statistics: In a brief review of 2008 annual statistics, Ms. Parikh noted that visits to PCLS branches were only slightly less than 2008 season attendance at Mariner's games. She is confident that we will beat the Mariners next year.

Libraries in Tough Economic Times: Ms. Parikh noted that the topic of the increased usage and positive role of libraries in touch economic times continues to be a national discussion and shared recent articles.

Property Tax Collections: The library will closely monitor receipt of tax collections as the library is receiving less in delinquent taxes than anticipated.

Children's Books: In spite of recent news regarding lead in children's books, books are safe and people don't need to worry.

City of Fife: Ms. Parikh reported that the City of Fife is planning on holding a public meeting in consideration of placing a library annexation issue on the ballot in November 2009. First, the city wishes to finalize an annexation agreement with the library. The Board and the City Council will review such an agreement during their respective March meetings.

UNFINISHED BUSINESS

1. Final Statistics Report for 2008: Georgia Lomax reported that she is pleased with the final 2008 statistics, noting that the increased service efforts are showing a positive impact. Pierce County Library's increase in usage is significantly higher than other Washington libraries. Tracking adjustments will be made to the process, such as tracking the number of attendees to events rather than just the number of events and specifically numbers related to computer usage rather than number of public computers available. The library also intends to respond to the difficult economic times being experienced by community members by purchasing materials to help job seekers and people living on reduced budgets, providing increasing DVDs for family entertainment and increasing access to computers for job seekers and those filing for social services. The library will be offering computer classes for people to write resumes and conduct job searches.

2. Facilities Master Plan: Lorie Erickson reported that the majority of community meetings have been completed and Strategic Vision Workshop will be held tomorrow. A Facilities Master Plan Staff Team formed and an internal communications plan developed. The team is enthusiastically engaging staff interest in the facilities master plan. Ms. Parikh reported on specific activities:

Community Meetings: The meetings are going well. People have been thoughtful and appreciative of the opportunity to engage the library.

Community Leader Advisory Group: The Gig Harbor/Peninsula region group was very diverse and split into two groups: Gig Harbor and Key Peninsula. The central Pierce County meeting was attended primarily by Parkland and Spanaway residents. The west central group was large and very engaged. Ms. Parikh briefly reviewed the PowerPoint presentation given at the meetings. She noted there was great interest in potential partnership.

Strategic Vision Workshop: Ms. Parikh stated that there are key strategic issues to be determined during the recommendations phase. She asked that each board member speak to their personal experience and perspective about partnerships, specifically describing a good partnership and why it worked well..

Ms. McCament said that she had thought about this question carefully and would define partnership as "each party brings something to the transaction that helps each other's objectives". For example, in retail, a library would drive traffic. The University of Washington – Tacoma and Starbucks coffee have either a partnership or are co-tenants of space. Starbucks allows students to stay longer in the coffee shop than regular customers and the UWT bookstore allows Starbucks patrons to bring coffee into the store. Tacoma Public Library has agreed to a co-location facility in the new Salishan development. Boys and Girls club have partnered with different organizations, such as a computer company.

Budd Wagner: Franciscan Health Services and Multi-Care are partnering in a comprehensive breast cancer center. Having one center is good for recruitment, increases efficiencies, provides better customer service and reduces costs. A partnership must including being purposeful about what you're trying to achieve and taking advantage of expertise of partners.

Gene Matsusaka: There are two kinds of partnership, one of which is in name only, such as sponsorship. The other is where each of the partners participates as equal partners with equal

resources. Catholic Community Services partnered with Comprehensive Mental Health Services to deliver services for youth. Community agencies had to collaborate to make a seamless approach. Comprehensive Mental Health was the primary and under its leadership, five agencies planned on how to provide the seamless service to youth, by cross-referrals, identifying problems early, and mutual approaches to treatment. Each agency was assigned a specific responsibility. It functioned well for a number of years, however when grant funds dried up, the partnership dried up as well even though individual agencies continued to provide some of the services. The glue was the money. In partnerships the important things are a common goal and a real willingness for all to participate for a greater good. The key is personnel who are involved and plug away to make it work.

Allen Rose: Mr. Rose defined partnership as a joint enterprise, noting that there has to be something that all parties are getting. Partnership might be for a project only or an efforts is ongoing or long-term.

Paul Chasco: Chair Chasco stated that part of his volunteer activity through Catholic Community Services is driving disadvantaged persons to doctor's appointment, shopping, etc. He suggested that Ms. Parikh call the Director of Catholic Community Services and talk about partnership experiences.

The Board agreed to begin the regular April 8, 2009 meeting at 2:00 pm in order to include a presentation by Joan Frye Williams and George Needham

3. University Place Project: Lorie Erickson reported that the garage portion of the civic building should be completed in May. A contract has been awarded for the Market Square portion of Town Center. She also reported that a good meeting was held with city officials regarding improvements to the rental space housing the University Place branch. The space was never intended for the length of time it has been used. Plans are being developed to increase the seating space for 20 additional people and to provide more increased access to computers. The estimated cost to the City of University Place for improvements to the temporary facility is \$30,000 and will be handled through a Memorandum of Understanding between the library and the city. The library system will fund approximately \$10,000 for furnishings and equipment.

NEW BUSINESS

1. 2009 Legislation Relating to Libraries: The legislative session appears to be focused on the state budget deficit and federal stimulus package. Legislation is moving forward related to increasing the population limits for annexation and increasing the number of trustees in library districts serving over 1.5 million people. There is also legislation being considered that would limit spring election dates to February and May

Mr. Matsusaka asked how library legislative agenda is set. Ms. Parikh reported that the Washington Library Association (WLA) has a legislative committee comprised of library directors who meet in person twice a year and weekly by telephone conference. The WLA lobbyist works with the committee and attends the twice annual Washington Public Library Directors meetings. Mr. Matsusaka noted that school Board members, rather than superintendents, were the ones that set the legislative agenda for schools and had the responsibility for meeting with legislators.

2. 2009 Pierce County Library Foundation: Clifford Jo presented an agreement between Pierce County Library System and the Pierce County Library Foundation. The agreement is renewed each year and includes the in-kind contribution by the library and new fund-raising targets by the foundation.

Ms. McCament moved for approval of the 2009 PCLF agreement and authorized Neel Parikh to execute such an agreement. Mr. Rose seconded the motion and it passed.

3. Bonney Lake Parking: The City of Bonney Lake intends to build a new justice center next to the Bonney Lake Branch. A boundary line adjustment will be necessary, which will decrease the amount of

parking available for the library. However, the city will improve the signage for the branch on Highway 410 and make street and access improvements. There will be mutual benefits to the city and library by such improvements. The Board indicated that it had no objections to the boundary line adjustment.

4. Employee Turn-Over: The Board had been sent 2008 PCLS employee turn-over numbers. PCLS turnover rate is very low in comparison to others. Holly Gorski reported that library systems differ in how they track page turn-over numbers, so comparisons were difficult. She noted that 50% of staff who left PCLS employment in 2008 were retirees.

EXECUTIVE SESSION

Mr. Wagner moved to enter into executive session as per RCW 42.30.110 at 5:15 pm for 20 minutes to discuss an agreement with the City of University Place and a Bonney Lake legal agreement. Mr. Matsusaka seconded the motion and it passed. At 5:35 pm, the Board extended executive session an additional 10 minutes. The Board reopened to public session at 5:43 pm.

UNFINISHED BUSINESS CONTINUED

3. University Place Project: Ms. McCament moved for approval of the First Amendment to the Amended and Restated New Library Development Agreement, with the following revisions:

Section 7.2: Change January 30, 2009 Deadlines to **March 2, 2009** Deadline

Reads: ~~January 30, 2009~~ March 2, 2009 Deadlines.

Section 7.2.4: Add the word "city's" before Project Manager, removed the words "for the City" and add "for the mixed used building" to the end of the sentence.

Reads: The name of the city's Project Manager ~~for the City~~ for the mixed use building.

Section 7.3: In the first sentence, change the date of March 1, 2009 to **April 7, 2009**.

Reads: On or before ~~March 1, 2009~~ April 7, 2009, the city will notify the Library District as to whether it has approved a proposed agreement with a developer for developing the balance of the University Place town Center.

Section 7.5: In the first sentence, change the date of January 30, 2009, to **February 27, 2009**.

Reads: Commencing ~~January 20, 2009~~ February 27, 2009, and continuing by the last day of each month thereafter until the Mixed Use Building, the New Library facility and the Library Expansion Space have all been substantially completed, the City will provide to the Library District a monthly report on the status of construction and the cost of construction.

NEW SECTION:

Reads: Weekly construction meetings will be held and written meeting minutes will be distributed to Project Team members prior to the next weekly meeting.

Mr. Wagner seconded the motion and it passed.

ADJOURNMENT

The meeting was adjourned at 5:55 pm on motion by Mr. Wagner, seconded by Mr. Rose.

Secretary

Chair