
M E M O



Date: February 28, 2011

To: Chair J.J. McCament and Members of the Board of Trustees

From: Clifford Jo, Director of Finance & IT
Lorie Erickson, Facilities Director

Subject: Fife Modular Building Contractor Bid Award

On February 1, we put out to bid (see attached advertisement) the modular building contractor bid, with the intent to publicly open bids on February 18. Due to two revisions to the specs, we delayed bid opening to March 1, 2:15pm.

After bid opening, we will proceed to notify the responsive, lowest bidder the intent to award the contract, at which time the architect, Library, and contractor will enter into negotiations, using one of the standard AIA forms (101/201, or possibly 205 or 207). We estimate that this may take 2 weeks to do, possibly quicker, depending on the negotiations.

At the time of writing this Board memo, we have not conducted bid opening. We will have the name of the responsive, lowest bidder by the Board meeting. The architect is estimating the contract value to be between \$900,000 and \$950,000, which has been put into the specifications. We won't know what the actual value will be until bid opening and upon concluding negotiations. I should have a general sense of the contract value by the Board meeting.

Given the fast track nature of the Fife schedule, we ask that you authorize (by motion) Neel to sign a contract once it is in final form.

We will report back to you during the April Board meeting.

**PIERCE COUNTY LIBRARY SYSTEM
ADVERTISEMENT FOR BID**

DATE OF ADVERTISEMENT: Daily Journal of Commerce, Seattle: February 1, 2011 and February 4, 2011
Eatonville's *The Dispatch*: February 2, 2011 and February 9, 2011

NAME OF PROJECT: PCLS FIFE LIBRARY MODULAR BUILDING

DATE OF BID OPENING: February 18, 2011

PROJECT DESCRIPTION:

The Scope of Work includes, but is not limited to, Engineer/Build services for construction of an approximately 6115 square foot, single story, fire sprinklered, wood-framed library building, as designed and specified in Bid Documents. Work includes all required engineering; permit documentation, submittals, revisions and procurement, including coordination with State L&I and City of Fife; shop drawing submittals and revisions as required for Architect review and acceptance; transportation of modular components to site (6600 block of 20th Street, Fife, WA); erection/installation of modular components on concrete foundations provided by others; connection of building sewer, storm, water, gas, electrical and other systems to site utilities to an operational condition; finishing of building interior and exterior surfaces following site installation.

The Pierce County Library System (Owner) will receive sealed bids from qualified general contractors ONLY until 2 p.m. February 18, 2011 in the PCLS Processing & Administrative Center, 3005 112th Street East Tacoma, WA 98446. Bids hand delivered will be logged in starting at 1:30 p.m., February 18, 2011. Bids delivered before 1:30 p.m. shall go to Lorie Erickson at the PCLS Processing & Administrative Center, 3005 112th Street East Tacoma, WA 98446. BIDS RECEIVED AFTER 2 P.M. WILL NOT BE ACCEPTED.

A public reading of the sealed bids, including Additives, Alternates, Deductives and Unit Prices, will be conducted at 2:15 p.m., February 18, 2011 in the PCLS Processing & Administrative Center, 3005 112th Street East Tacoma, WA 98446, Meeting Room A&B.

TIMELINE OF EVENTS FOR BID OPENING

2:00 p.m.	Sealed Base Bid, Additives, Alternates, Deductives, Unit Prices due
2:15 p.m.	Public reading of sealed Base Bid and Additives, Alternates, Deductives

No bid will be considered unless accompanied by a certified or bank cashier's check, or by a bid bond from a state-licensed surety company in an amount of not less than five percent (5%) of the Base Bid including sales tax and Additives, made payable to PIERCE COUNTY LIBRARY SYSTEM.

Bid, Bid Bond and other enclosures shall be enclosed in an opaque, sealed envelope bearing the name and address of the Bidder and addressed to the Owner. Mark lower left corner of the envelope "PCLS Fife Library Bid."

Bid documents will be available on Tuesday, February 1, 2011. **Plans, specifications, addenda, bidders list, and plan holders list for this project are available through Builder's Exchange of Washington's on-line plan room for the PCLS Fife Library. Free-of-charge access is provided to Prime Bidders, Subcontractors, and Vendors by going to <http://bxwa.com> and clicking on "Posted Projects", "Public Works", and "Pierce County Library System". Bidders are encouraged to "Register" in order to receive automatic email notification of future addenda and to be placed on the Bidders List. Contact Builders Exchange of Washington at (425) 258-1303 for assistance.**

Questions should be directed to the project architect: SHKS Architects, 1050 North 38th Street, Seattle, WA 98103, attn: Mark Snyder, (206) 675-9151, extension 101.

No bidder may withdraw its bid after the hour set for the opening thereof, unless and until the award of contract has been delayed for a period of sixty (60) days.

The Owner reserves the right to reject any and all bids and to waive any informalities. The Owner may also reject any bid for one or more of the following reasons:

- a. Liens, judgments, or claims from previous work,
- b. Evidence of financial insolvency and/or poor credit history,
- c. Lack of previous experience in performing contracts of similar scope and nature,
- d. Bidder has been placed on a State or Federal list of debarred or ineligible contractors.

Pierce County Library System is an Equal Opportunity Employer.