

M E M O

Date: March 1, 2011

To: Chairman J.J. McCament and Members of the Board of Trustees

From: Lorie Erickson, Director of Facilities, PCLS

Subject: Fife Update

The Design Development phase of the Fife Library is complete. We posted the construction bid on the "Builders Exchange of Washington" bxwa.com website, in the Eatonville Dispatch, in the Daily Journal of Commerce, and on our public website. The Fife bid opening is March 1, 2011 at 2:00 pm. We anticipate 3-5 total bidders on the project. Lorie will publicly read and record the bids at 2:15 pm.

SEPA and site development civil drawings will be submitted to Fife for permit review on March 1. Landscape and irrigation design is nearing completion, and we are in the process of finalizing design and engineering on the decks, ramps, and canopies.

Notice of Intent to Award by PCLS is scheduled for March 4, 2011. Contract Negotiation will begin immediately and take place from March 2-4. Board approval is scheduled at the Board meeting on March 9.

The notice to proceed kickoff meeting is scheduled for March 18, 2011. Modular building factory fabrication will take place mid-July to early September. Modular site delivery/site erection is scheduled for early September. Substantial completion is scheduled for mid-October. Opening date is yet to be determined.